

**PSYCHOLOGY EXAMINING BOARD
MEETING MINUTES
January 15, 2013**

PRESENT: Bruce Erdmann, Ph.D.; Daniel Schroeder, Ph.D.; Marcus Desmonde Psy.D.; Rebecca Anderson, Ph.D. (via GoTo Meeting);

STAFF: Dan Williams, Executive Director; Matthew Guidry, Bureau Assistant; and other Department Staff

CALL TO ORDER

Bruce Erdmann, Ph.D. called the meeting to order at 9:22 a.m. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Daniel Schroeder moved, seconded by Marcus Desmonde, to adopt the agenda as published. Motion carried unanimously.

**PUBLIC HEARING ON ADMINISTRATIVE RULE PSY 4 RELATING TO
EDUCATION**

Public Hearing ended at 9:40 a.m. with public comment.

MOTION: Marcus Desmonde moved, seconded by Daniel Schroeder, to table the review and response to the Clearinghouse report and public hearing comments until the next Board meeting. The Board will extend the period for written comments to the close of business on January 31, 2014; copies of all comments will be made available to the Board members in advance. Motion carried unanimously.

APPROVAL OF MEETING MINUTES OF NOVEMBER 5, 2013

MOTION: Daniel Schroeder moved, seconded by Marcus Desmonde, to approve the minutes of November 5, 2013 as published. Motion carried unanimously.

OFFICER ELECTIONS AND APPOINTMENT OF LIAISONS

ELECTION OF OFFICERS

CHAIR

NOMINATION: Daniel Schroeder nominated Bruce Erdman for the Office of Chair.
Nomination carried by unanimous consent.

Executive Director Dan Williams called for other nominations three (3) times.

Bruce Erdman was elected as Chair.

VICE CHAIR

NOMINATION: Marcus Desmonde nominated Daniel Schroeder for the Office of Vice Chair. Nomination carried by unanimous consent.

Executive Director Dan Williams called for other nominations three (3) times.

Daniel Schroeder was elected as Vice Chair.

SECRETARY

NOMINATION: Bruce Erdman nominated Rebecca Anderson for the Office of Secretary.
Nomination carried by unanimous consent.

Executive Director Dan Williams called for other nominations three (3) times.

Rebecca Anderson was elected as Secretary.

2014 OFFICER ELECTION RESULTS	
Board Chair	Bruce Erdmann
Vice Chair	Daniel Schroeder
Secretary	Rebecca Anderson

MOTION: Marcus Desmonde moved, seconded by Daniel Schroeder, to acknowledge the election results for 2014as listed above. Motion carried unanimously.

Bruce Erdmann assumes the role of Chair of the meeting.

Daniel Schroeder assumes the role of Vice Chair of the meeting.

Rebecca Anderson assumes the role of Secretary of the meeting

APPOINTMENT OF LIAISONS AND COMMITTEE MEMBERS

The Chair appoints the following members to:

2014 LIAISON APPOINTMENTS	
DLSC Monitoring Liaison(s)	Rebecca Anderson
DLSC Professional Assistance Procedure (PAP) Liaison(s)	Rebecca Anderson
Credentialing Liaison(s)	Marcus Desmonde, Bruce Erdman
Continuing Education Liaison	Marcus Desmonde
Legislative Liaison	Bruce Erdmann

2014 SCREENING PANEL	
January-December 2014	Daniel Schroeder, Rebecca Anderson

MOTION: Daniel Schroeder moved, seconded by Marcus Desmonde, to acknowledge the appointments made by the Chair to the 2014 Liaisons and Screening Panel as noted in the above. Motion carried unanimously.

DELEGATION MOTIONS

- MOTION:** Marcus Desmonde moved, seconded by Daniel Schroeder, that the Board delegates authority to the Chair to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority to the Board's Executive Director for purposes of facilitating the completion of assignments during or between meetings. Motion carried unanimously.
- MOTION:** Marcus Desmonde moved, seconded by Daniel Schroeder, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.
- MOTION:** Marcus Desmonde moved, seconded by Daniel Schroeder, to adopt the "Roles and Authorities Delegated to the Monitoring Liaison and Department Monitor" document. Motion carried unanimously.
- MOTION:** Daniel Schroeder moved, seconded by Marcus Desmonde, to delegate authority to the Credentialing Liaison(s) to address all issues related to credentialing matters except potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.
- MOTION:** Daniel Schroeder moved, seconded by Marcus Desmonde, to delegate authority to the Continuing Education Liaison(s) to address all issues related to continuing education. Motion carried unanimously.

LEGISLATION AND ADMINISTRATORS

MOTION Marcus Desmonde, seconded by Daniel Schroeder, to request DSPS staff to draft a Scope Statement revising, PSY 2 and to delegate Bruce Erdmann to advise DSPS staff as to creation of the scope statement. Motion carried unanimously.

ASPBB REPORT

MOTION Marcus Desmonde, seconded by Rebecca Anderson, to acknowledge the appointment of Daniel Schroeder to the ASPPB Licensing Taskforce for Industrial/Organizational Psychologists. Motion carried unanimously.

CLOSED SESSION

MOTION: Daniel Schroeder moved seconded by Marcus Desmonde, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Bruce Erdmann read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Bruce Erdmann, Ph.D. – yes; Daniel Schroeder, Ph.D. – yes; Rebecca Anderson, Ph.D. – yes; Marcus Desmonde, Ph.D. – yes. Motion carried unanimously.

The Board convened into Closed Session at 11:49 a.m.

RECONVENE TO OPEN SESSION

MOTION: Daniel Schroeder moved, seconded by Marcus Desmonde, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 12:40 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Daniel Schroeder moved, seconded by Marcus Desmonde, to affirm all motions made in closed session. Motion carried unanimously.

CASE CLOSING

MOTION: Marcus Desmonde moved, seconded by Daniel Schroeder, to close case # 12PSY 043 (B.M.) for Prosecutorial Discretion (P7). Motion carried unanimously.

Bruce Erdmann recuses himself from voting and deliberations in the matter of 13PSY028 (J.J.) and relinquishes the role of the Chair.

Daniel Schroeder assumes the role of the Chair.

MOTION: Marcus Desmonde moved, seconded by Rebecca Anderson, to close case # 13 PSY 028 (J.J.) for Insufficient Evidence. Motion carried.

Bruce Erdmann resumes the role of the Chair.

CONTINUING EDUCATION REQUESTS

JANE C. HARRIS – POSTPONEMENT OF CE

MOTION: Marcus Desmonde moved, seconded by Daniel Schroeder, to table the request of Jane C. Harris until the next Board meeting. Motion carried unanimously.

ADJOURNMENT

MOTION: Marcus Desmonde moved, seconded by Daniel Schroeder, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:41 p.m.